

**Annex 2: Registration form *irregular* attendance (monthly registration) at SEA (2 pages)**  
**Nursery (M1-M2)**

**\*\*\* in school period only\*\*\***

**To be completed with an employer certificate!**

Childs name: \_\_\_\_\_ class: \_\_\_\_\_

For the schoolyear 2025/2026 and during the school year, I wish to register my child for the following days and time slots (please tick (x) the boxes of the periods of attendance) for the following month \_\_\_\_\_ 20\_\_.

**Attendance form for the week \_\_\_\_ / \_\_\_\_ / 20\_\_ to \_\_\_\_ / \_\_\_\_ / 20\_\_**

| MONDAY                                 | TUESDAY                                | WEDNESDAY                              | THURSDAY                               | FRIDAY                                 |
|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|
| <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   |
| <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   |
| <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 |

**Attendance form for the week \_\_\_\_ / \_\_\_\_ / 20\_\_ to \_\_\_\_ / \_\_\_\_ / 20\_\_**

| MONDAY                                 | TUESDAY                                | WEDNESDAY                              | THURSDAY                               | FRIDAY                                 |
|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|
| <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   |
| <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   |
| <input type="checkbox"/> 15h45 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 |

**Attendance form for the week \_\_\_\_ / \_\_\_\_ / 20\_\_ to \_\_\_\_ / \_\_\_\_ / 20\_\_**

| MONDAY                                 | TUESDAY                                | WEDNESDAY                              | THURSDAY                               | FRIDAY                                 |
|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|
| <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   |
| <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   |
| <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 |

**Attendance form for the week \_\_\_\_ / \_\_\_\_ / 20\_\_ to \_\_\_\_ / \_\_\_\_ / 20\_\_**

| MONDAY                                 | TUESDAY                                | WEDNESDAY                              | THURSDAY                               | FRIDAY                                 |
|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|
| <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   | <input type="checkbox"/> 6h30 – 7h00   |
| <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   | <input type="checkbox"/> 7h00 – 8h15   |
| <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 |

**This form must be filled as soon as possible** and at least **1 month** before the start of the first inscription week.

Note : For the irregular attendance, at least one of the parents is requested to submit a **certificate of the employer attesting the irregular work schedule** of his employee as well as **the principle date of submission of the work plan** of the employee concerning the following month. A standard form of the employer's certificate can be provided upon request.

Notes :

Place and date : \_\_\_\_\_, the \_\_\_\_/\_\_\_\_/20\_\_

Name and signature of a person entitled to the right of education :

\_\_\_\_\_